

INDIVIDUAL USER AGREEMENT – STUDENT

Ref: IT-DOC 9.4

Issue No: 1

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1.1 I, _____ (print student name), accept that I have been granted the access rights defined in this agreement and I understand that breach of them, and specifically any attempt to access services or assets that I am not authorized to access, may lead to disciplinary action. I also accept and will abide by the Grassland Public School's Acceptable Use Policy (**Policy 3.9.2**) and the Rules for Email (**IT-DOC 5.4**) which are available online from the Division's web page at <http://www.grasslands.ab.ca>.

2 Passwords

- 2.1** I will change my initial temporary password at first logon.
- 2.2** I will select and use passwords that are not easily guessable such as names, dates of birth, telephone numbers etc, and are not dictionary words.
- 2.3** I will keep my password secret and will not under any conditions divulge it to or share it with anyone, nor will I write it down and leave it anywhere that it can easily be found by someone else or record it anywhere without having obtained the specific authorization of my teacher to do so.

4 Software

- 4.1** I will ensure that no attempts are made to disable or over-ride any of the Division's installed software, including anti-malware software, firewalls, content filters, and automatic updating services.
- 4.2** I accept that I may not download from the Internet or install on any Divisional computer or other device any software of any sort. I recognize that this prohibition includes freeware, shareware, screensavers, toolbars and/or any other programs that might be available.

5 Legislation

- 5.1** I will ensure that I abide by any legal requirements in respect of my computer use.

6 Audit and security monitoring

- 6.1** I understand that all divisional technology, including all lab computers and my storage space on the servers is owned by the school division and as such is subject to audit and monitoring.

Student Signature:

Date:

Parent/Guardian Signature:

Date: